

Serial No.....

Case No.....

Fee Code No. **R00 40**

PANJAB UNIVERSITY
Application for Duplicate Certificate
(See Instructions overleaf)

(for office use)

NOTE : No person is entitled to apply on behalf of another person or to receive his own or another person's certificate personally from the office.

A. Particulars of the applicant :

Name (in Capitals) : Man/Woman/Transgender (Please tick)

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Father's Name :

.....

Mother's name :

.....

Date of Birth.....Regd. No.....

B. Fees Paid : Rs.....

Rupees.....

Bank Draft.....

University Receipt No.....

.....

Dated.....

C. Nature of the certificate required : Duplicate Certificate/Degree/Detailed Marks/Provisional/Merit Subject Certificate (Please Tick).

D. Reason for applying.....

E. Examination.....Roll No.....Session & Year.....

Hons, if any.....Environment Edu. Sub. if Passed (mention R. No., Class, Year)
attach Photocopy)

Marks obtained.....Division.....Result of Re-evaluation, if any.....

Subjects offered : 1.....2.....3.....4.....5.....6.....

School/College.....

District (for private candidate).....

Position in order of merit (if applied for merit certificate).....

F.

Dated.....

Signature of the applicant

G. Attestation

I certify that the applicant.....son/daughter of

Shri.....is the same person who passed.....
examination under the particulars mentioned above and that he/she is not in any way related to me.

Dated.....

Name & Address of the attesting authority

Full Signature of attesting authority

Official stamp

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.....

Attesting authorities : A Fellow of Panjab University, Gazetted Officer, First Class Magistrate, Principal of Affiliated College, Headmaster of the Govt. School, Officers of Panjab University, whose Grades are equivalent to or higher than the Grades of Assistant Registrar.

H.

(for office use)

Particulars checked and found correct.

The case is in order. Certificate be issued.

Dealing Official/Assistant

Superintendent

(To be filled in by the applicant)

I. Name and address for correspondence

Name and address for despatch of certificate

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Mobile No.....

Mobile No.....

Price : Rs. 170/-

P.T.O.

INSTRUCTIONS

1. The success-cum-detailed marks certificate issued in original, are treated as two separate certificates for the purpose of Duplicate certificates.
2. Date of birth certificates are issued only to those candidates who have passed Matriculation/Higher Secondary Examination from Panjab University.
3. (a) No detailed marks certificate will be issued for Matriculation and Higher Secondary examination as the record has been destroyed.
(b) Detailed marks certificate will be issued for the other examinations from the year 1966 onwards and for Matriculation/Inter/B.A. for the year 1948 and 1949 also.
4. In the event of Non-Receipt of certificate within 20 days, the candidates should write to the Controller of Examinations, Panjab University, Chandigarh-160014, giving full particulars to ensure early compliance.
5. The Merit Certificates will be issued on the completion of final Examination and on the result of annual examination only and to such candidates who take the examination as a whole at one and the same sitting, and obtain marks as noted against each.

1. Pre-University/Pre-Engineering/B.Sc. Part I (Non-Medical)/ B.Sc. Part III.	Atleast 75%
2. Pre-Medical/ B.Sc. Part I (Medical)	70%
3. B.A. Part III	65%
4. B.A./B.Sc. Hons. in Math.	80%
5. M.A./M.Sc. Engg. & Professional Examination up to first five places	65%
6. Other Examinations up to first five places	Ist Division
7. Matric/Hr. Secondary up to 1969	80%
8. B.Ed.	70% or more marks on the combined result of external assessments of Theory, Arts and Crafts and Skill in Teaching.
9. B.A./B.Sc./B.Com. (General) up to first five places.	

FEES

	Rs.
1. Duplicate Certificate/Degree/Provisional Certificate/Subject Certificate/Detailed Marks/Merit Certificate	525/-
2. Paper-wise detailed marks per subject	} 300/-
3. Paper-wise detailed marks for English only (Elective/Additional)	
4. Copy of admission form	

Note :-Bank Draft be drawn in favour of the Registrar, Panjab University, Chandigarh.