

Serial No. \_\_\_\_\_

**PANJAB UNIVERSITY, CHANDIGARH**  
**Application for Class – A (Non-teaching) positions**  
(Use separate form for each post)

The candidate should attach nine  
Photostat copies of this form  
along-with the original

(For Office use)  
(Diary No. \_\_\_\_\_)  
Date \_\_\_\_\_

Name of the Post \_\_\_\_\_ Advt. No. \_\_\_\_\_

Department \_\_\_\_\_

**Affix recent  
passport size  
photograph**

**A.** Name in full Mr./Mrs./Ms. \_\_\_\_\_  
(IN CAPITALS)

Father's Name : Mr. \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Place of Birth \_\_\_\_\_

Nationality : \_\_\_\_\_ Marital Status \_\_\_\_\_

Member of Scheduled Caste/Backward Class : Yes/No \_\_\_\_\_

(If yes, please attach certificate from Tehsildar/Magistrate 1st. Class of the area)

**B. Address :**

Permanent address : \_\_\_\_\_  
(IN CAPITALS)

Present Address : (For correspondence) \_\_\_\_\_  
(IN CAPITALS)

Mobile/Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**C.** Minimum Pay acceptable : \_\_\_\_\_ Joining time \_\_\_\_\_  
(if selected)

**D. Educational Qualifications : (Please attach one set of attested copies along-with original application)**

Examination	Univ./Board	Main Subjects	Year of passing	Marks Obtd. (with Max. marks)	Class/Div./ Grade (Attach conversion formula)	Merit/ Prizes /Medals won, if any
1. Matric						
2. 10+2/Pre-Med./ Pre-Engg.						
3. B.A./B.Sc./ B.Com. etc.						
4. M.A./M.Sc./ M.Com. etc.						
5. M. Phil						
6. Ph. D.						
7. Any other Exam (Please Specify)						

**P.T.O.**

**E. Professional Training :**

Sr.No.	Organisation	Period		Details of Training	
		From	To		

**F. Employment Experience (details in chronological order starting with first job) :**

Name & Address of Employer/ Institution	Date of		Designation	Nature of Job	Basic Pay p.m. & Pay-Scale	Reasons for leaving
	Joining	Leaving				

**G. Referees :**

These should be professionally competent persons, well acquainted with some aspects of the applicant's training, accomplishments, capability and character but must be relations. At least two of them should be citizens of India. (Supervisor of each major employment and present or most employment must be listed.)

<u>Name</u>	<u>Occupation/Position</u>	<u>Address</u>
1. _____		
2. _____		
3. _____		

**H. Additional Information :**  
(No annexure need be enclosed) \_\_\_\_\_

**I. List of Enclosures**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_  
5. \_\_\_\_\_ 6. \_\_\_\_\_ 7. Draft No. \_\_\_\_\_ Dt. \_\_\_\_\_ Amount \_\_\_\_\_

**J. Declaration : I solemnly declare that :**

- (i) The foregoing information is complete and correct. I am not aware of any circumstances which may impair my fitness for employment in the Panjab University, Chandigarh.
- (ii) I have never been disqualified from University work/appearing in any University examination.
- (iii) I have never been dismissed either from Govt. or from University, College or other Public or Private Organisation service.
- (iv) I have never been prosecuted, kept under detention or bound down/fined, convicted by the Court of Law for any offence.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Recommendation of the Employer

\_\_\_\_\_  
Signature of Employer (with Seal)