

**PROFORMA OF FIRST APPEAL  
UNDER SECTION 19(1) OF THE RIGHT TO INFORMATION ACT, 2005**

Case No. \_\_\_\_\_ (for official use)

Date: \_\_\_\_\_

The Registrar-cum-First Appellate Authority  
Panjab University  
Chandigarh

1. Name of the Appellant : \_\_\_\_\_
2. Address: \_\_\_\_\_  
(a) Contact No.: \_\_\_\_\_  
(b) Email ID: \_\_\_\_\_
3. Date of submission of RTI application for seeking the information : \_\_\_\_\_

4. Mention para wise details, in reference to original RTI application, as below:

Sr. No.	Information sought (Para Wise)	Reply/Information supplied by Public Information Officer	Specify Grievance
1.			
2.			
3.			

5. Prayer/Relief sought: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature of Appellant**

Place \_\_\_\_\_

Date \_\_\_\_\_

**Enclosure:**

- (a) Copy of RTI application
- (b) Copy/ies of the response received from CPIO