

INSTRUCTIONS

(Duplicate Certificate)

1. The success-cum-detailed marks certificate issued in original are treated as two separate certificates for the purpose of Duplicate certificate.
2. Date of birth certificate is issued only to those candidates who have passed Matriculation/Higher Secondary Examination from Panjab University.
3.
 - a. No detailed marks certificate will be issued for Matriculation and Higher Secondary examination as the record has been destroyed.
 - b. Detailed marks certificate will be issued for the other examination form the year 1966 onwards and for Matriculation/Inter/B.A. for the year 1948 and 1949 also.
4. In the event of Non-Receipt of certificate within 20 days, the candidates should write to the Controller of Examination, Panjab University, Chandigarh -1600014, giving full Particulars to ensure early compliance.
5. The Merit Certificates will be issued on the completion of final Examination and on the result of annual examination only and to such candidate who take the examination as a whole in the same sitting, and obtain marks as noted below against each.

	Atleast	
Pre-University/ Pre-Engg/ B.Sc.- I (Non-Medical)/ B.Sc.-III	75%	
Pre-Medical/B.Sc. Part I (Medical)	70%	
B.A. Part III	65%	
B.A./B.Sc. Hons. in Math.	80%	
M.A./M.Sc. Engg. & professional Examination up to first five places	65%	
Other Examination upto First five places Matric/Hr. Secondary up to 1969 B.Ed.	1 st Division 80%	
B.A./B.Sc./B.Com. (General) upto first five places.	70% or more marks on the combined result of external assessments of Theory, Arts and Crafts and Skill in Teaching.	

FEES

Fees

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| 1. Duplicate Certificate/ Degree, Provisional Certificate
(including Ph.D Courses), Merit Certificate,
Subject Certificate, Detail Marks Certificate (all
classes),(per examination, each time) | Rs. 280 |
| 2. Paper-Wise detail marks per subject in an examination (each time) | Rs. 170 |
| 3. Paper-Wise details marks per subject/English Only
(Elective/Additional)(each time) | Rs. 170 |
| 4. Copy of Admission form from University Record (each time) | Rs. 170 |

Bank Draft

Bank Draft be drawn in favour of **the Registrar, Panjab University, Chandigarh.**